

WEEKLY PROGRESS REPORT

NAME **Kate Corbett**

Week Ending

03-Aug-12

Supervisor's Signature

Drug Laboratory

*RUSH cases**

TOTAL SAMPLES ASSIGNED:	49	TOTAL SAMPLES COMPLETED:	35
RUSHES		RUSHES	

N/A=No Analysis Needed

LABORATORY TIME		
Time Allocation		Overtime
VACATION	7.5	
HOLIDAY		
SICK		
PERSONAL		
COMP TIME		
LEAVE W/O Pay		
COURT		
COURT TRAVEL		
QA/QC		
INSTRUMENT MAINT.		
TRAINING		
TRAINING TRAVEL		
MEETINGS		
CASEWORK	20	
OTHER - IN LAB	10	
OTHER - OUT OF LAB		
Total All	37.5	0
Total Out of Lab		

Safety

SUMMARY

SAMPLES ASSIGNED	49
SAMPLES COMPLETED	35
SAMPLES IN BACKLOG	13
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Total time out of lab	0.00
Total time in lab	37.50
Total overtime*	0.00

Comments:			
In Progress	In Progress		

Cases worked on OT				

|Case# Type Case# Type Case#

Type #
0